

CON.VER
DI CONCOREGGI RENATO

VIA FUSARI, 18
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SUPPLIERS PRIVACY DISCLOSURE
ABOUT THE TREATMENT OF PERSONAL DATA AS THE ART. NO. 13 OF
EU REGULATION 2016/679 ("GDPR")

Dear Supplier,

we are informing you that **CON.VER DI CONCOREGGI RENATO**, as Data Controller, will process your data in compliance with The European Regulation 2016/679 (European Regulation about the Protection of Personal Data), and will supply you the necessary information about the matter.

The processing of your data will be in accordance with the principles of lawfulness, transparency and protection of your privacy and rights.

The officer of Data Controller (**DPO – Data Protection Officer**) hasn't been identified since we aren't processing data making part of the categories interested by the Art. 37 of EU Regulation 2016/679-GDPR.

Data will be processed for the following purposes:

▪ Obligatory requirements in accounting and tax fields	▪ Supplier management
▪ Obligations under current laws	▪ Planning of activities
	▪ Supply orders history

LEGAL BASIS: your data will be treated only for the above mentioned purposes by the Data Controller in order to respect the legal obligations to which he's submitted, and the commercial, administrative and accounting management of the relationship.

COMMUNICATION AND DISSEMINATION OF DATA: Data are processed and stored at the Headquarters of **VIA FUSARI, 18 – CODOGNO (LO) - ITALY**. They are handled by internal subjects regularly authorized, in particular by the Administration Office. They could be communicated to public officers for legal needs, in order to maintain a good relationship with the following stakeholders and their managers, rightly encharged:

▪ Banks and credit institutions
▪ Forwarders
▪ Transporters
▪ Post Offices
▪ Logistic Companies

METHOD OF TREATMENT: The processing of personal data is carried out by the operations indicated in the Art. 4 n. 2 GDPR, and more precisely: collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, cancellation and destruction of data.

Personal data could be treated both on paper or electronic/automated support and are not subjected to automated decision making, including profiling.

STORAGE TIMES: Data will be processed for the whole duration of employing relationship and later too, for times rightly connected with requirements of business continuity, for legal obligations and for any legal defense in court.

RIGHTS OF THE INTERESTED PARTIES: As interested part, you will be enabled to assert your rights as expressed by the Art. 15, 16, 17, 18, 19, 20, 21 of the EU Regulation 2016/679, by contacting the Data Controller directly or to the address **amministr@convertende.it**

You are enabled to request to the Data Controller to access to your private data anytime, or to rectify and delete them, to limit the processing and the portability of your data. You have otherwise the right to oppose anytime the processing of your data on your consent or legitimate interest.

Without prejudice to any other administrative and judicial appeal, if you think that the treatment of your data violates the content of the EU Regulation 2016/679, you have the right to lodge a complaint to the Guarantee for the Defense of Personal Data (Supervisor Authority www.garanteprivacy.it), as the Art. 15 letter f of the above mentioned EU Regulation 2016/679.

The Data Controller is the writer company (amministr@convertende.it) to whom you can address to exert all rights reserved.

Place and date of issue

Signature for taking note

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